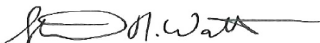


# OGDEN CITY POLICE

## Office of the Chief

**Policy No: 56**

Subject	Effective Date
RISSafe Officer Safety Event Deconfliction System	March 2018
Department	Replaces Policy Dated
Police	February 2013
Division	Review Date
All Police Personnel	March 2024
Authorized Signature	
	

**NOTE: This rule or regulation is for internal use only and does not enlarge an officer’s civil or criminal liability in any way. It should not be construed as the creation of a higher standard of safety or care in an evidentiary sense, with respect to third party claims. Violations of this directive, if proven, can only form the basis of a complaint by this agency, and then only in a non-judicial administrative setting.**

**I. PURPOSE**

The purpose of this policy is to establish appropriate protocols for the use of the RISSafe application by the Ogden Police Department to use the Regional Information Sharing Systems (RISS) Program to enhance its ability to identify, target, and remove criminal conspiracies and activities while promoting officer safety. The RISSafe program was developed by RISS as an officer safety event deconfliction system.

**II. PROCEDURE**

The Ogden Police Department will utilize RISSafe to deconflict all criminal operations/events. Criminal operations may include arrest, search and arrest warrants, buy/bust, buy/walk, fixed surveillance, mobile surveillance from a fixed location, knock-and-talk, lab site, meet with suspect, parole/probation search/sweep, reverse sting, storefront, and other events.

Users entering event information into RISSafe will submit 28 CFR Part 23-compliant information to the appropriate RISS criminal intelligence database (RISSIntel).

Noncriminal operations may also be deconflicted through RISSafe. Noncriminal operations may include training, dignitary protection or other security details, and other events deemed appropriate.

Ogden City has not agreed to allow remote use of RISSafe. All event information must be entered by appropriate RISSafe Watch Center staff.

The primary RISSafe Watch Center for Ogden City Police Department has been designated as the Utah RISSafe Watch Center. RMIN and WSIN will serve as backups for the Utah RISSafe Watch Center.

Users may contact the Utah RISSafe Watch Center by telephone, fax, or e-mail to initiate the event registration process:

- Toll-free number **1-855-261-0011**
- Fax 1-801-256-2359, ATTN RISSafe Watch Center
- Email [siac@utah.gov](mailto:siac@utah.gov) ATTN RISSafe Watch Center

The Utah RISSafe Watch Center hours are Monday through Thursday, 7:00am to 5:30pm; after hours, the toll-free number is automatically forwarded to RMIN/WSIN for full 24/7/365 coverage

All users will receive appropriate training prior to using RISSafe.

Events should be entered into RISSafe at least two hours prior to the initiation of any operation, unless otherwise authorized by a supervisor. Any exceptions must be appropriately documented.

RISSafe entries will either be printed or attached to the appropriate investigative or case file or otherwise documented as described.

If the RISSafe user is entering event information remotely, the user will access RISS's Secure Intranet (RISSNET). Users will abide by all policies related to the use of RISSNET.

In the event of a reported conflict by the Utah RISSafe Watch Center, event information will be released to the involved parties of the pending conflict. Case/investigative details will be released only by a sworn officer after verifying the identity of the sworn officer of the agency in which the conflict occurred and the agency with whom the information is shared. Verification method is to be a return phone call to the verified law enforcement agency assigned case officer or secondary contact listed in the operation submission.

As many fields as possible will be completed in RISSafe; however, at a minimum, users must provide the following information:

- Date and time of the event
- Nature of the operation
- Location of the operation, including staging areas

- Information about the suspect(s), including street or code names, physical description, vehicle description, license plate number(s), and telephone or pager number(s)
- Lead and/or participating agency names
- Name and office of the assigned officer and telephone number

All RISSafe users and agency staff will abide by all appropriate internal agency policies, as well as the RISS and RISSafe related policies. All users will abide by internal policies related to privacy and use of information.

RISSafe users will ensure that all data entered into RISSafe is accurate, appropriate, and relevant.

If any RISSafe user misuses the system or fails to adhere to this and other related policies, the Ogden Police Department may remove his or her access to RISSafe and employ other appropriate disciplinary actions.